### GENERAL EDUCATION

- MLO 101 Transition to College (2)
- STS 092 Library Tutorial (0)
- STS 101 Microsoft Lit (test/class) (0/1)

- ENG 101 English Comp 1 (3)
- ENG 102 English Comp 2 (3)
- ENG 450 Research Writing (3) *(450 typically completed senior year)*
- MTH 102 College Algebra (3)

**GE Units Required:** 36  
**Completed:** _______  
**Remaining/In Progress:** _______

### BUSINESS CORE

- MGT 101 Discovering Business (3)
- ACC 201 Prin of Financial Acct (3)
- ACC 202 Prin of Managerial Acct (3)
- ECO 200 Macroeconomics (3)
- ECO 201 Microeconomics (3)
- MGT 206 Legal Envir of Bus. (3)

**Business Core Units Required:** 45  
**Completed:** _______  
**Remaining/In Progress:** _______

### MARKETING MAJOR

- MKT 335 Marketing Research (3)
- MKT 436 Consumer Behavior (3)
- MKT 437 Internet Marketing (3)

**Choose 2 courses**

**Major Units Required:** 24  
**Completed:** _______  
**Remaining/In Progress:** _______

### ELECTIVES

**Elective Units Required:** 19  
*Transfer/waiver adjustments, if applicable: (+ _____) (– _____) (New total: _____)*

**Completed:** _______  
**Remaining/In Progress:** _______

### GRADUATION PROGRESS:

**Completed:** _______  
**Remaining/In Progress:** _______

SEE ADDITIONAL INFORMATION AND NOTES ON BACK ➔
### Key Definitions, Terms, Notes, and General Information

**Academic Catalog** – Available online, this document details Menlo College’s curriculum, all policies, processes, and other requirements.

**Credits/Hours/Units** – The unit measuring educational ‘credit’, usually based on the number of class hours per week through a semester. This is the number in parentheses to the right of the course title on the front page.

**Degree Requirements** –
- □ Students must complete & pass 124 units; 42 of these units must be upper division.
- □ Cumulative GPA overall for all courses, and GPA for all major & core courses **MUST** equal 2.0 or greater.
- □ Designated courses may require C- to pass, ex: MTH101, 102, ENG101, 102, etc. See course descriptions for details.
- □ 30 units in major & core must be completed at Menlo; at least 24 of these units must be upper division.
- □ Last two semesters before graduation, a student must be enrolled at Menlo.

**Electives** – Almost any course taken that is NOT already required as a part of GE, Core, or Major requirements. See an advisor for exceptions.

**Foreign Language 102 – NOT** an upper division course; will **NOT** meet any upper division requirement.

**General Education** – These required courses are designed to introduce students to a variety of subjects & disciplines, and to assure Menlo graduates possess strong writing, quantitative, & analytical skills.

**Internship (Business)** – Typically completed in the summer before senior year. Please contact the Internship office to discuss options & ask questions.

**Lower-Division** – Courses numbered lower than 300 (ex: ENG 101).

**Upper-Division** – Courses numbered 300 or higher (ex: PSY 411).

**MCM 300 (History of Film)** – May count as UD Humanities/History course, or UD MCM course.

**No “double-dipping”** – Courses may only count as one requirement. Example: MCM 333 is required for Business degrees, so it will not also count as the upper-division Social Science requirement.

**Subjects** – ACC (Accounting), ECO (Economics), ENG (English), FIN (Finance), HIS (History), HRM (Human Resources Management), HUM (Humanities), IMG (International Management), LIT (Literature), MTH (Math), MCM (Mass Communication), MGT (Management), MKT (Marketing), POL (Political Science), PSY (Psychology), RLS (Real Estate), SMG (Sports Management), SSC (Social Sciences), STS (Study Skills).

**Transfer courses** – Maximum 70 lower-division credits and 24 upper-division may be transferred in for credit. Community college classes will only count as lower-division. Upper-division are typically taken at a 4-year institution. Transfer courses **do not** affect your Menlo GPA.

### PREREQUISITE COURSES

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<th>GENERAL EDUCATION</th>
<th>BUSINESS CORE</th>
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<td>HIS 111 – (ENG 101 co-req)</td>
<td>ACC 201 – (MGT 101, MTH 100/101, ENG 101)</td>
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<td>HIS 112 – (HIS 111, ENG 102 co-req)</td>
<td>ACC 202 – (ACC 201 &amp; MTH 102 w/ a “C-” or better)</td>
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<td>ENG 101 – (Place. test or ENG 100)</td>
<td>ECO 201 – (MTH 100/101)</td>
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<td>ENG 102 – (ENG 101)</td>
<td>IMG 300 – (MGT 101, ENG 102, ECO 200)</td>
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<td>ENG 450 – (ENG 102)</td>
<td>FIN 320 – (ACC 201, ECO 200, MTH 102, MTH 251)</td>
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<td>ECO 200 – (MTH 100/101, ENG 102 co-req)</td>
<td>MKT 316 – (MGT 101, ENG 102, ECO 200)</td>
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<td>MTH 102 – (Place. test or MTH 100/101)</td>
<td>MCM 333 – (MGT 101, ENG 101)</td>
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<tr>
<th>MARKETING MAJOR</th>
<th>ADDITIONAL COURSES</th>
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<tr>
<td>MKT 335 – (MKT 316, MTH 251)</td>
<td>Information regarding prerequisites for all other courses are online in MyMenlo and the Academic Catalog.</td>
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<tr>
<td>MKT 409 – (MKT 316, ACC 202)</td>
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<td>MKT 436 – (MKT 316, ECO 200, ECO 201)</td>
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<td>MKT 437 – (MKT 316, ECO 201)</td>
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<tr>
<td>Not all below are required; refer to front page for details.</td>
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<td>IMG 302 – (ECO 200, IMG 300, MKT 316)</td>
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<td>MKT 317 – (MKT 316, ECO 200)</td>
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<td>MKT 352s – see MyMenlo</td>
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<td>MKT 419 – (MKT 316, ENG 102</td>
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<td>MKT 441 – (MKT 316)</td>
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<tr>
<td>MKT 442 – (ACC 201, ECO 201, MKT 316, MKT 436, MTH 251)</td>
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