### GENERAL EDUCATION

- MLO 101 Transition to College (2)
- STS 092 Library Tutorial (0)
- STS 101 Microsoft Lit (test/class) (0/1)
- ENG 101 English Comp 1 (3)
- ENG 102 English Comp 2 (3)
- ENG 450 Research Writing (3)
- MTH 102 College Algebra (3)
- STS 101 Microsoft Lit (test/class) (0/1)
- STS 101 Microsoft Lit (test/class) (0/1)

**Social Sciences** *(9 units, lower or upper division)*

POL, MCM, SSC, PSY, ECO not required elsewhere

**Humanities** *(9 units, lower or upper division)*

HUM, LIT, HIS, PHIL, non studio ART or foreign

*Equity & Justice Studies:* At least 1 of the 6 above courses must be an E & J course: HUM 301, 307 or 311, LIT 305, MCM 300 or 308, MGT 325, or POL 351

**GE Units Required: 36**  
**Completed:** ______  
**Remaining/In Progress:** ______

### BUSINESS CORE

- MGT 101 Discovering Business (3)
- IMG 300 International Mgt. (3)
- ACC 201 Prin of Financial Acct (3)
- MTH 251 Statistics (3)
- MKT 316 Prin of Marketing (3)
- ACC 202 Prin of Managerial Acct (3)
- FIN 320 Principles of Finance (3)
- MGT 317 Organ. Behavior (3)
- ECO 200 Macroeconomics (3)
- MGT 313 Operations Mgt (3)
- MGT 327 Business Ethics (3)
- ECO 201 Microeconomics (3)
- MGT 400/401 Senior Capstone (3)
- MGT 206 Legal Envir of Bus. (3)
- MCM 333 Business Comm (3)
- MGT 400/401 Senior Capstone (3)

**Business Core Units Required: 45**  
**Completed:** ______  
**Remaining/In Progress:** ______

### MANAGEMENT MAJOR / BUSINESS ANALYTICS OPTION

- BSA 315 Intro to Bus. Analytics (3)
- BSA 316S Data Programming (3)
- INT 499 Internship (6)

**Choose 1:**

- MKT 335 Marketing Rsrch (3)
- PSY 400 Emp Rsrch Mthd (3)
- SMG 307 Rsrch Mthd in Sports (3)

**Choose 1:**

- HUM 301S Digital Humanities & Cultural Analytics (3)
- SMG 308 Sports Analytics (3)
- BSA 314S Digital Transform of Bus (3)

**Choose 2:**

- FIN 335 Financial Modeling (3)
- BSA 319S Data Visualization & Text Analytics (3)
- MTH 308S Bus. Data Anal w/Ex (3)

**Major Units Required: 24**  
**Completed:** ______  
**Remaining/In Progress:** ______

### ELECTIVES

**Elective Units Required: 19**  
Transfer/waiver adjustments, if applicable: (+ ____) (- ____)(New total: ____)

**Completed:** ______  
**Remaining/In Progress:** ______

### GRADUATION PROGRESS:

**Completed:** ______  
**Remaining/In Progress:** ______

(124 UNITS REQUIRED)

SEE ADDITIONAL INFORMATION AND NOTES ON BACK →
### Key Definitions, Terms, Notes, and General Information

**Academic Catalog** – Available online, this document details Menlo College’s curriculum, all policies, processes, and other requirements

**Credits/Hours/Units** – The unit measuring educational ‘credit’, usually based on the number of class hours per week through a semester. This is the number in parentheses to the right of the course title on the front page

**Degree Requirements** –
- Students must complete & pass 124 units: 42 of these units must be upper division
- Cumulative GPA overall for all courses, and GPA for all major & core courses **MUST** equal 2.0 or greater
- Designated courses may require C- to pass, ex: MTH101, 102, ENG101, 102, etc. See course descriptions for details
- 30 units in major & core must be completed at Menlo; at least 24 of these units must be upper division
- Last two semesters before graduation, a student must be enrolled at Menlo

**Electives** – Almost any course taken that is NOT already required as a part of GE, Core, or Major requirements. See an advisor for exceptions

**Foreign Language 102** – **NOT** an upper division course; will **NOT** meet any upper division requirement

**General Education** – These required courses are designed to introduce students to a variety of subjects & disciplines, and to assure Menlo graduates possess strong writing, quantitative, & analytical skills

**Internship (Business)** – Typically completed in the summer before senior year. Please contact the Internship office to discuss options & ask questions

**Lower-Division** – Courses numbered lower than 300 (ex: ENG 101)

**Upper-Division** – Courses numbered 300 or higher (ex: PSY 411)

**MCM 300 (History of Film)** – May count as UD Humanities/History course, or UD MCM course

No “double-dipping” – Courses may only count as one requirement. Example: MCM 333 is required for Business degrees, so it will not also count as the upper-division Social Science requirement

**Subject** – ACC (Accounting), ECO (Economics), ENG (English), FIN (Finance), HIS (History), HRM (Human Resources Management), HUM (Humanities), IMG (International Management), LIT (Literature), MTH (Math), MCM (Mass Communication), MGT (Management), MKT (Marketing), POL (Political Science), PSY (Psychology), RLS (Real Estate), SMG (Sports Management), SSC (Social Sciences), STS (Study Skills)

Transfer courses – Maximum 70 lower-division credits and 24 upper-division may be transferred in for credit. Community college classes will only count as lower-division. Upper-division are typically taken at a 4-year institution. Transfer courses do not affect your Menlo GPA.

## PREREQUISITE COURSES

**BUSINESS CORE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>ACC 201</td>
<td>(MGT 101, MTH 100/101, ENG 101)</td>
</tr>
<tr>
<td>ACC 202</td>
<td>(ACC 201 &amp; MTH 102 w/ “C-” or better)</td>
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<tr>
<td>ECO 201</td>
<td>(MTH 100/101)</td>
</tr>
<tr>
<td>IMG 300</td>
<td>(MGT 101, ENG 102, ECO 200)</td>
</tr>
<tr>
<td>FIN 320</td>
<td>(ACC 201, ECO 200, MTH 102, MTH 251)</td>
</tr>
<tr>
<td>MGT 316</td>
<td>(MGT 101, ENG 102, ECO 200)</td>
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<tr>
<td>MCM 333</td>
<td>(MGT 101, ENG 101)</td>
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<tr>
<td>MGT 206</td>
<td>(MGT 101, ENG 101)</td>
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<tr>
<td>MGT 313</td>
<td>(MGT 101, MTH 102, MTH 251)</td>
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<tr>
<td>MGT 317</td>
<td>(MGT 101, ENG 102, ECO 200)</td>
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<td>MGT 327</td>
<td>(MGT 317)</td>
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<tr>
<td>MGT 400/401</td>
<td>(FIN 320, MGT 313, MGT 316, MGT 317, IMG 300)</td>
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<tr>
<td>MTH 251</td>
<td>(MTH 102 or MTH 260 w/ “C-” or better)</td>
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**BUSINESS ANALYTICS OPTION**

<table>
<thead>
<tr>
<th>Course</th>
<th>Prerequisites</th>
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</thead>
<tbody>
<tr>
<td>BSA 315</td>
<td>ECO 200, MTH 251</td>
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<tr>
<td>BSA 316s</td>
<td>MTH 251</td>
</tr>
<tr>
<td>MKT 335</td>
<td>(MKT 316, MTH 251)</td>
</tr>
<tr>
<td>PSY 400</td>
<td>(ENG 102, MTH 102, PHI 160, PSY 305, PSY 411 &amp; 2 UD PSY)</td>
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<tr>
<td>SMG 307</td>
<td>(ENG 102, MTH 102, SMG 250)</td>
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<tr>
<td>HUM 301s</td>
<td>ENG 102, MTH 102</td>
</tr>
<tr>
<td>BSA 314s</td>
<td>ENG 102, MGT 101, MGT 363</td>
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<tr>
<td>SMG 308</td>
<td>(SMG 250, MTH 251)</td>
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<tr>
<td>FIN 335</td>
<td>(FIN 320)</td>
</tr>
<tr>
<td>BSA 319s</td>
<td>ECO 200, ENG 102, MGT 101, MTH 102 &amp; MTH 251</td>
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<tr>
<td>MTH 308s</td>
<td>see catalog</td>
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</tbody>
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**ADDITIONAL COURSES**

Information regarding prerequisites for all other courses are online in MyMenlo and the Academic Catalog.