**GENERAL EDUCATION**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MLO 101 Transition to College</td>
<td>2</td>
<td>Require that ESL students develop competence in reading, writing, and speaking.</td>
</tr>
<tr>
<td>STS 092 Library Tutorial</td>
<td>0</td>
<td>Provides an introduction to library research, computer literacy, and information management.</td>
</tr>
<tr>
<td>STS 101 Microsoft Lit (test/class)</td>
<td>0/1</td>
<td>Requires proficiency in word processing software.</td>
</tr>
<tr>
<td>ENG 101 English Comp 1</td>
<td>3</td>
<td>ENG 102 English Comp 2</td>
</tr>
<tr>
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</tr>
</tbody>
</table>

**Social Sciences* (9 units, lower or upper division)

(POL, MCM, SSC, PSY, ECO not required elsewhere)

**Humanities* (9 units, lower or upper division)

(HUM, LIT, HIS, PHIL, non studio ART or foreign)

*Equity & Justice Studies: At least 1 of the 6 above courses must be an E & J course: HUM 301, 307 or 311, LIT 305, MCM 300 or 308, MGT 325, or POL 351

**GE Units Required:** 36

**Completed:** ________  **Remaining/In Progress:** ________

**BUSINESS CORE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT 101 Discovering Business</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ACC 201 Prin of Financial Acct</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ACC 202 Prin of Managerial Acct</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECO 200 Macroeconomics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>ECO 201 Microeconomics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MGT 206 Legal Envir of Bus.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MTH 251 Statistics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FIN 320 Principles of Finance</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MGT 313 Operations Mgt</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MCM 333 Business Comm</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>IMG 300 International Mgt.</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MKT 316 Prin of Marketing</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MKT 317 Organ. Behavior</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MGT 327 Business Ethics</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>MGT 400/401 Senior Capstone</td>
<td>3</td>
<td></td>
</tr>
</tbody>
</table>

**Business Core Units Required:** 45

**Completed:** ________  **Remaining/In Progress:** ________

**FINANCE MAJOR**

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIN 321 Adv. Corporate Finance</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FIN 335 Financial Modeling</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FIN 430 Investments</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>FIN 440 Money &amp; Capital Markets</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>INT 499 Internship</td>
<td>6</td>
<td></td>
</tr>
</tbody>
</table>

**FIN 431 Student Investment Funds**  **FIN 433 Real Estate Finance**  **FIN 438 International Finance**  **FIN 439 Financial Institutions**  **FIN 442 Entrepreneurial Finance**  **FIN 462 Money & Banking**  **FIN 465 Derivatives**  **FIN 482 Special Topics (varies)**

**Choose 4 courses from list to the right:**

**Major Units Required:** 30

**Completed:** ________  **Remaining/In Progress:** ________

**ELECTIVES**

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
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</tbody>
</table>

**Elective Units Required:** 13  **Transfer/waiver adjustments, if applicable:** (+ _____) (– _____)  **(New total: _____)**

**Completed:** ________  **Remaining/In Progress:** ________

**GRADUATION PROGRESS:**

**Completed:** ________  **Remaining/In Progress:** ________

(124 UNITS REQUIRED)

SEE ADDITIONAL INFORMATION AND NOTES ON BACK →
**Key Definitions, Terms, Notes, and General Information**

Academic Catalog – Available online, this document details Menlo College’s curriculum, all policies, processes, and other requirements.

Credits/Hours/Units – The unit measuring educational ‘credit’, usually based on the number of class hours per week through a semester. This is the number in parentheses to the right of the course title on the front page.

Degree Requirements –
- □ Students must complete & pass 124 units; 42 of these units must be upper division.
- □ Cumulative GPA overall for all courses, and GPA for all major & core courses MUST equal 2.0 or greater.
- □ Designated courses may require C- to pass, ex: MTH101, 102, ENG101, 102, etc. See course descriptions for details.
- □ 30 units in major & core must be completed at Menlo; at least 24 of these units must be upper division.
- □ Last two semesters before graduation, a student must be enrolled at Menlo.

Electives – Almost any course taken that is NOT already required as a part of GE, Core, or Major requirements. See an advisor for exceptions.

General Education – These required courses are designed to introduce students to a variety of subjects & disciplines, and to assure Menlo graduates possess strong writing, quantitative, & analytical skills.

Internship (Business) – Typically completed in the summer before senior year. Please contact the Internship office to discuss options & ask questions.

Lower-Division – Courses numbered lower than 300 (ex: ENG 101)
Upper-Division – Courses numbered 300 or higher (ex: PSY 411)

MCM 300 (History of Film) – May count as UD Humanities/History course, or UD MCM course.

No “double-dipping” – Courses may only count as one requirement. Example: MCM 333 is required for Business degrees, so it will not also count as the upper-division Social Science requirement.

Subjects – ACC (Accounting), ECO (Economics), ENG (English), FIN (Finance), HIS (History), HRM (Human Resources Management), HUM (Humanities), IMG (International Management), LIT (Literature), MTH (Math), MCM (Mass Communication), MGT (Management), MKT (Marketing), POL (Political Science), PSY (Psychology), RLS (Real Estate), SMG (Sports Management), SSC (Social Sciences), STS (Study Skills).

Transfer courses – Maximum 70 lower-division credits and 24 upper-division may be transferred in for credit. Community college classes will only count as lower-division. Upper-division are typically taken at a 4-year institution. Transfer courses do not affect your Menlo GPA.

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**PREREQUISITE COURSES**

**GENERAL EDUCATION**

ENG 101 – (Place. test or ENG 100)
ENG 102 – (ENG 101)
ENG 450 – (ENG 102)
MTH 102 – (Place. test or MTH 100/101)

**FINANCE MAJOR**

FIN 321 – (FIN 320)
FIN 335 – (FIN 320)
Not all below are required; refer to front page for details.
FIN 306 - (ECO 201, FIN 320, MTH 102, MTH 251)
FIN 430 – (FIN 320)
FIN 431 – (FIN 321, FIN 335, FIN 430)
FIN 432s – (FIN 320)
FIN 433 – (FIN 320)
FIN 438 – (FIN 320, IMG 300)
FIN 439 – (FIN 320)
FIN 442 – (Typically only in Fall; FIN 320)
FIN 462 – (FIN 320)
FIN 465 – (FIN 320)
FIN S – (varies by subject)

**BUSINESS CORE**

ACC 201 – (MGT 101, MTH 100/101, ENG 101)
ACC 202 – (ACC 201 & MTH 102 w/ a “C-” or better)
ECO 200 – (MTH 100/101, ENG 102 co-req)
ECO 201 – (MTH 100/101)
IMG 300 – (MGT 101, ENG 102, ECO 200)
FIN 320 – (ACC 201, ECO 200, MTH 102, MTH 251)
MKT 316 – (MGT 101, ENG 102, ECO 200)
MCM 333 – (MGT 101, ENG 101)
MGT 101 – (none)
MGT 206 – (MGT 101, ENG 101)
MGT 313 – (MGT 101, ENG 102, MTH 251)
MGT 317 – (MGT 101, ENG 102, ECO 200)
MGT 327 – (MGT 317)
MGT 400/401 – (FIN 320, MGT 313, MKT 316, MGT 317, IMG 300)
MTH 251 – (MTH 102 or MTH 260 w/ a “C-” or better)

**ADDITIONAL COURSES**

Information regarding prerequisites for all other courses are online in MyMenlo and the Academic Catalog.