



MENLO

C O L L E G E

Silicon Valley's Business School

Application for
Undergraduate Admission

APPLYING FOR ADMISSION TO MENLO COLLEGE

For All Applicants

Menlo College extends an invitation to all applicants and does not discriminate on the basis of race, color, national origin, gender, sexual orientation, disability, or age in any of its policies, procedures, or practices. Menlo has a rolling admissions policy with an early action deadline of December 1st. Priority consideration for admission is given to students who complete their applications by February 1st for the Fall semester and December 1st for the Spring semester. Decisions on each candidate are made within two weeks after all admission materials have been received.

A Completed Application Includes:

1. Application Form and Fee: The form must be completed and signed by the applicant. The non-refundable application fee is \$40, payable to Menlo College. Please write the student's name and social security number on the check. Any fee waiver to be considered must come from a school administrator or counselor.
2. Essay: Please submit an essay of at least 250 words addressing reasons for seeking a college education, expectations of a college education, and reasons for choosing to apply to Menlo College.
3. Recommendation: One recommendation is required for Freshmen applicants only. Distribute the enclosed recommendation form to a teacher or counselor to complete on your behalf and return to Menlo College.
4. Transcripts: An official, sealed copy of transcripts for all high school and/or college coursework is required. Failure to acknowledge and submit all records is grounds to deny or revoke admission. Transfer applicants with more than 12 transferable academic semester units do not need to submit high school transcripts, unless requested. Final official transcripts must be submitted prior to the first day of classes and must show satisfactory work, or the office has the right to revoke the offer of admission. For international students, official results of all school-leaving examinations must be submitted. School records in other languages must be accompanied by a certified English translation.
5. Test Scores: All freshman applicants (and transfer applicants with fewer than 12 transferable academic semester units) are required to submit scores from the SAT Reasoning Test (SAT), the American College Test (ACT) or the Test of English as a Foreign

Language (TOEFL) or the International English Language Testing System (IELTS). We use the highest individual scores achieved in considering your application.

Financial Aid and Merit Scholarships

A college education is one of the most important investments you and your family will ever make. At Menlo College, we are committed to making that investment affordable. Need-based financial assistance is provided in the form of grants, on- and off-campus employment, and low-interest loans. Annually, more than 80 percent of our students receive financial aid. All students who are interested in applying for financial aid must fill out a Free Application for Federal Student Aid form (FAFSA) by the March 2nd priority deadline to maximize financial aid eligibility. Students who apply for admission after March 2nd should submit forms as soon as possible. Please be sure to list Menlo College school code 001236 in the school section of the FAFSA form. Students must be citizens or permanent residents of the U.S. to be considered for need-based financial aid.

Menlo offers a variety of merit-based scholarships and awards to those outstanding students who have demonstrated a commitment to academic excellence and leadership both inside and outside of the classroom. No special application is required; students will automatically be considered once they are admitted. The scholarships are renewable each year, provided the student maintains a specified grade point average. Students who file the FAFSA may qualify for need-based aid in addition to a merit scholarship. Students who are not citizens or permanent residents of the U.S. are eligible for merit scholarship and award consideration.

Please Direct All Application Materials to:

Menlo College
Office of Admissions
1000 El Camino Real
Atherton, CA 94027-4301
Telephone: (650) 543-3753 or (800) 55-Menlo
Fax: (650) 543-4496
E-mail: admissions@menlo.edu
Website: www.menlo.edu



MENLO COLLEGE

Silicon Valley's Business School

Application for Undergraduate Admission

Academic Standing

- Freshman Full-Time
 Transfer Part-Time

Term and Year

Fall 20____
 Spring 20____

Housing

- On Campus
 Off Campus

For Office Use Only:

Application Fee:
 Ck#_____ Date:_____
 Enrollment Deposit:
 Ck#_____ Date:_____

Birthdate:

_____/_____/_____
 Month Day Year

 Social Security Number

PERSONAL INFORMATION

(Optional)

- Mr.
 Ms.

- Female
 Male

NAME	Last (Family)	First	Middle	Nickname
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CURRENT ADDRESS	Number & Street/Apt. No	City	State or Province	ZIP or Postal Code
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Country (if other than U.S.)	Valid until: Month Day Year
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TELEPHONE	Day (Area Code & Number)	Evening (Area Code & Number)	Cell Phone
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PERMANENT ADDRESS	Number & Street/Apt. No	City	State or Province	ZIP or Postal Code
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Country(if other than U.S.)	Telephone	Email
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BIRTHPLACE	City	State or Country
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*The following information is used in compiling Institutional Data and is not a factor in admission decisions.

Are you a citizen or permanent resident of the U.S.? Yes No

If you are not a citizen or permanent resident, please fill out the following:

Country of Citizenship: _____

Native Language: _____

Language spoken at home: _____

FAMILY INFORMATION

Father/Legal Guardian (Last name, First name)	Mother/Legal Guardian (Last name, First name)
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Address	Address
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City, State or Province, ZIP or Postal Code	City, State or Province, ZIP or Postal Code
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Country (if other than U.S.)	Country (if other than U.S.)
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Home Phone Cell Phone	Home Phone Cell Phone
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Employer and Occupation	Employer and Occupation
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Business Phone	Business Phone
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E-mail	E-mail
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ACADEMIC INFORMATION

ACADEMIC BACKGROUND: Please indicate all educational institutions you have attended, beginning with the most recent school first. (Note: If you did not graduate from high school, a GED is required.)

High School	City, State, Province	From (Month/Year)	To (Month/Year)	Date of Graduation
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Expected or actual date of completion of secondary school: _____

College/University	City, State, Province	From (Month/Year)	To (Month/Year)	Degree Obtained
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FIELDS OF STUDY: Please indicate your intended academic program from the fields of study listed below. Each program is built on a strong foundation of liberal arts courses, helping our graduates to hone critical thinking skills, communicate effectively, and understand a wide-range of subjects from literature to history to economics.

- | | | |
|---|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Marketing | <input type="checkbox"/> Real Estate (anticipated Fall 2010) |
| <input type="checkbox"/> Finance | <input type="checkbox"/> Marketing Communication | <input type="checkbox"/> Individually Designed Major* |
| <input type="checkbox"/> General Business Management | <input type="checkbox"/> Media Management | <input type="checkbox"/> Undecided |
| <input type="checkbox"/> International Management | <input type="checkbox"/> Psychology | * Students may combine any of our fields of |
| <input type="checkbox"/> Management Information Systems | <input type="checkbox"/> Sports Management | study to create their own major |

Have you previously applied or enrolled at Menlo College? Yes No If yes, when? _____

If not currently attending school, please check here: Describe activities in detail, on a separate sheet, since last enrolled.

Have you ever been dismissed, suspended or placed on disciplinary probation by any school or college? Yes No

Have you ever been convicted of a criminal offense? Yes No

(If yes to either questions, please provide a complete explanation on a separate sheet.)

Please list other colleges/universities to which you are applying:

FINANCIAL AID

What types of financial aid are you interested in?

Check all that apply: Loans Need-Based Grants Scholarships

If you checked Loans or Grants above you must file a Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov

Have any special circumstances affected your academic performance?

*If you require accommodations for a disability, please call or visit the Academic Success Center at (650) 543-3854.

PERSONAL INFORMATION

ACADEMIC HONORS: Briefly describe any academic honors or awards you have received during high school or college.

CO-CURRICULAR/COMMUNITY INVOLVEMENT: Please list any co-curricular and/or community activities in which you have participated, including any jobs and volunteer positions you have held during the past three years.

Do you plan to participate in intercollegiate athletics while at Menlo? Yes No

Men's:

- Basketball
- Baseball
- Cross-Country
- Football
- Golf
- Soccer
- Wrestling

Women's:

- Basketball
- Cross-Country
- Soccer
- Softball
- Volleyball
- Wrestling

PERSONAL STATEMENT

Please submit an essay of at least 250 words addressing reasons for seeking a college education, expectations of a college education, and reasons for choosing to apply to Menlo College. Transfer students may also wish to include an evaluation of their college experiences to date. Please type or print on separate sheets and submit them with your application. (This essay may be used in evaluating English placement.)

ADDITIONAL INFORMATION

(Optional) Ethnic Background:

- | | |
|---|--|
| <input type="checkbox"/> African American/Black | <input type="checkbox"/> Hispanic/Latino |
| <input type="checkbox"/> American Indian/Alaskan Native | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
| <input type="checkbox"/> Asian | <input type="checkbox"/> Two or More Races |
| <input type="checkbox"/> Caucasian/White | <input type="checkbox"/> Race/Ethnicity Unknown |

How did you first hear about Menlo College?

Do you know any Menlo College Alumni?

Please list names of any relatives who attend or who have attended Menlo College:

Name	Relationship	Dates of Attendance

I hereby certify that all information provided in my application is accurate and complete, and that I have attended no institutions other than those listed. I further understand that transcripts become the property of the College and will not be forwarded to another institution or returned to me. I understand admission to or enrollment in the College may be denied if any part of this information is found to be incomplete or inaccurate.

Signature of Applicant

Date

ACADEMIC RECOMMENDATION

Freshman Applicants



Applicant's Name: (First, Middle, Last) _____

Applicant's waiver of the right to see the recommendation: (Signature) _____

To the High School Counselor:

Menlo College is grateful to you for completing this form in connection with the admissions application of the above student. The information which you give us on this form will assist us in considering this candidate's application. Strict confidentiality is assured.

		Below Average	Average	Above Average	Excellent	No Basis for Comparison
How would you rate the applicant on the:	Maturity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Motivation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Independence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Creativity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Leadership	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Self-Confidence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Concern for Others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Reaction to Criticism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Reaction to Setbacks	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Academic Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In the space below, please provide any substantive comments related to the candidacy of this applicant. You may provide comments on an additional page or attach a letter of recommendation to this form.

Name: _____ Title: _____

School: _____

Address: _____

City, State, ZIP: _____ Phone: _____

Signature: _____ Date: _____